

Application for Traditional Demonstration Appraisal Report Credit

Submit Application to:
demo@appraisalinstitute.org
 Fax (312) 335-4146

If mailing a check, submit to:
 Appraisal Institute
 Attn: Demo Application
 550 W. Van Buren St., Suite 1000
 Chicago IL 60607

Identification

Last	First	Middle Initial
Account Number		Chapter Name

Important Notice

Before submitting your demonstration appraisal report, please read the pertinent Appraisal Institute Regulation governing the preparation and submission of the report and the *Official Guide to Demonstration Appraisal Reporting*. The reports will become the property of the Appraisal Institute and will not be returned to you. The date of valuation of your demonstration appraisal report can be no more than five (5) years prior to the year of submission to the Appraisal Institute. Please choose one of the submission options below to send in your demonstration appraisal report.

I am submitting my report: Via **Electronic Upload** (once your application is processed, we will send you the upload link and password via email)
 Via **DVD/CD** to the Appraisal Institute National office (please see address above)
 Via **Hardcopy** two (2) hardcopies must be mailed to the Appraisal Institute National office (see address above)

Type of Traditional Report

I am submitting: a traditional report - **Fundamental Market Analysis Option**
 (please choose one option) a traditional report - **Obsolescence Option**

I am submitting: an initial submission (\$350 fee)
 a revised submission (\$250 fee)**

Address of Subject Property _____

Seminar Attendance

****Note: You must complete this section if submitting a revised demonstration appraisal report**

I attended the Demonstration Appraisal Writing Seminar on:

Location and Date _____

Method of Payment

VISA MasterCard American Express Check (payable to Appraisal Institute)

Card Number	Expiration Date	Signature
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In submitting this application, I represent and certify that:

- A. The submitted demonstration appraisal report complies with the pertinent Appraisal Institute Regulation governing the preparation and submission of this demonstration appraisal report, the Code of Professional Ethics, the Standards of Professional Practice and the Official Guide to Demonstration Appraisal Reporting.
- B. I personally and without assistance assembled all of the data used in preparing the submitted demonstration appraisal report, analyzed the data, formed the conclusions and prepared the demonstration appraisal report. I understand that in preparing the submitted demonstration appraisal report I may receive assistance in matters such as photography, drawings, typing and word processing. Neither the real estate which is the subject of this demonstration appraisal report nor any of the data relating to it has been the topic of or was secured through participation in any real estate course, clinic, seminar or other similar source.
- C. All appraisal data contained in the submitted demonstration appraisal report and all statements in this application for credit are factual. All comparable sales or rental properties were personally viewed or inspected and confirmed by me.
- D. I understand that if the submitted demonstration appraisal report does not receive credit because the data in the appraisal report or the statements in this application for credit are not factual, then I may not submit this demonstration appraisal report for regrading or revise this demonstration appraisal report.
- E. If the fundamental market analysis option is chosen, a minimum Level C Fundamental Market Analysis is included.
- F. If the obsolescence option is chosen, an inferred market analysis (Level B) is provided.
- G. The real estate which is the subject of the demonstration appraisal report is not involved in, or subject to, any type of litigation in the courts.
- H. Appraisal Institute credit for the submitted demonstration appraisal report will not be sought by me if it is graded and failed by the Appraisal Institute and subsequently graded and passed by any other appraisal organization with which the Appraisal Institute has a demonstration appraisal report reciprocal credit agreement.
- I. I understand that the granting of demonstration appraisal report credit by the Appraisal Institute does not imply the Appraisal Institute's agreement with either the opinions expressed or the value(s) concluded in the submitted demonstration appraisal report.

Signature

Date